



**Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical Sciences and Research
Centre, Kharadi, Pune -14**

UNDERTAKING

**RULES OF DISCIPLINE / CODE OF CONDUCT
(Academic Year 2023-24)**

1. The student should be present in the Classroom before the lecture starts and till it finishes and in the laboratory during practicals till the given experiment is completed.
2. The student will not be eligible to appear for the Annual examination and Internal Sessional examination if he/ she fails to fulfill **75 % attendance** in an academic year.
3. Students should keep the phone on silent mode at the time of class.
4. Students should pay the timely prescribed fees of college.
5. The student should go to the library instead of roaming in the corridor during free time.
6. The student should not remain absent in the college without prior permission from class teacher.
7. The student should inform their parents regularly about their attendance and progress in academics.
8. The student should be obedient and respectful to teachers, librarian, administrative staff and other supporting staff in the college.
9. The student should wear neat and clean uniform and observe personal hygiene
10. All the internal and Maharashtra State Board of Technical Education (**M.S.B.T.E.**) examinations should be attended by the student.
11. Discipline should be followed strictly during examinations.
12. The ID card should be worn in the college.
13. The students should not smoke, drink and chew tobacco, etc in as well as out of college.
14. The student can participate in industrial/education tours only. He/she is not allowed to participate in any other tours without college approval.
15. The groupism, processions, protestations, mobbing, movements, etc are strictly prohibited in the college premises.
16. The student should read the notices displayed on the notice board/website of the college/ shared on the official WhatsApp group regularly.
17. Any grievance should be communicated to the respective class teacher, academic incharge, exam incharge or respective responsible staff.
18. The Secretary of the Anti-ragging Committee should be immediately informed in case of ragging.
19. The student should participate in all the activities conducted in the college.
20. Cleanliness should be maintained in the campus.
21. The student should not impose any kind of external pressure in the conduct of college activities.
22. There should not be 'common off' in the college.
23. The students should not collect funds from other students for any activity in the college without prior permission of the college authorities.
24. To play mischief with, to pressurize, or to frighten the girl students in the college premises is strictly prohibited. The victim should make a complaint to the Presiding officer, 'The Ladies Grievance Redressal Committee'. The guilty will be punished accordingly.

25. To entertain any other person or ex-students for private meetings in the college is not allowed.
26. If any kind of misconduct is done by the student he/she should be punished or rusticated from the college.
27. The students should abide by all the rules stated here as well as any other incidental rules laid down by the college.

UNDERTAKING BY STUDENT

I, _____ S/o,/D/o,Mr./
Mrs. _____, studying in / taking
admission in **First Year D.Pharmacy** for the **Academic year 2023-2024** in this college hereby
declare that I have thoroughly read the rules of discipline mentioned above and I hereby agree to
abide by the rules and regulations laid down by the college till the completion of **Diploma in
Pharmacy**. Further I agree that I will be solely responsible for disciplinary action taken if found
guilty.

Signature of student : _____ **Contact No:-** _____

Address :-----

UNDERTAKING BY PARENT

I, _____ hereby declare that my
son/daughter/ ward, Mr./ Ms. _____ studying in/ taking
admission in **First Year D.Pharmacy** for the **Academic year 2023-2024** in this college have
thoroughly read the rules of discipline mentioned overleaf and I hereby assure you that my son/
daughter/ ward will abide by the rules and regulations laid down by the college till the completion of
Diploma in Pharmacy. Further, I agree that he/she will be solely responsible for disciplinary action
taken if found guilty.

Signature of Parent : _____ **Contact No:-** _____

Address :-----
